



Foreign Affairs Manual

3 FAH-1 — Personnel Operations Handbook

Change Transmittal: POH-152

Date: February 28, 2012

3 FAH-1 H-3630 COMPENSATION FOR INJURY, DISABILITY, OR DEATH

Changes

1. This Change Transmittal issues revisions throughout the subchapter. More than 50 percent of the text has been revised through sectional renumbering and procedural changes. The following new section has been added:
 - **3 FAH-1 H-3637.5, Bureau Procedures for Cost Controls and Reconciliation of Chargeback Report:** The section deals with cost-containment policies to be undertaken by bureau coordinators.
2. **Crosswalk for 3 FAH-1 H-3630:**

From Prior Issuance	To Current Issuance
3631.2, Definition	3631, Definitions
3633, Forms Used	3632, Forms Used
3634, Benefits for Employees	3633, Benefits for Employees
3634.1, Medical Services and Other Related Benefits	3633.1, Medical Services and Other Related Benefits
3634.2, Financial Benefits	3633.2, Financial Benefits
3634.3, Degree of Disability	3633.3, Degree of Disability
3634.4, Compensation and Reports in Case of Death	3633.4, Compensation and Reports in Case of Death
3635.1, Reporting Job-Incurred Illness or Injury	3634, Reporting Job-Incurred Illness or Injury
3635.2, Filing Notice of Injury	3634.2, Filing Notice of Injury within 48 Hours
3635.3, Filing of Claim for Compensation	3634.3, Filing of Claim for Compensation
3635.4, Claim for Continued Compensation	3634.4, Filing of Claim for Continued Compensation
3636, Agency Responsibility	3635, Supervisory Procedures
3636.1, Report of Injury	3635.1, Report of Injury

3636.2, Report of Termination of Disability	3635.2, Report of Termination of Disability
3636.3, Claims for Compensation	3636.1, Claims for Compensation
3636.4, Maintenance and Disposition of Records on Injury or Illness	3636, Bureau and Post Procedures to Transmit and Retain Forms
3636.5, Transmission of Documents to the Office of Workers' Compensation	3636.2, Transmission of Documents to the Office of Workers' Compensation (OWCP)
3638.1, Liability Claims Against the U.S. Government	3637.1, Liability Claims Against the U.S. Government
3638.2, Injury Caused by a Third Party	3637.2, Injury Caused by a Third Party
3639, Request for Reconsideration or Appeal	3637.3, Request for Reconsideration or Appeal
3639.3, Case Status Inquiries	3637.4, Case Status Inquiries

3. If this issuance changed less than half the words, we formatted the changed text in *dark magenta italic*. If this issuance is brand new or a revision where more than half the words have changed, we did not use *dark magenta italic*. The CT line in each section shows when that section last changed.
4. Officers are reminded that Department-issued materials not codified in the Foreign Affairs Manual or its supplemental Foreign Affairs Handbook series generally have no regulatory validity (see 2 FAM 1115.2).
5. The office responsible for the material in this subchapter is the Bureau of Human Resources Office of Work Life Division (HR/ER/WLD). Please direct questions concerning content, substance, and interpretation to this office. Administrative questions on the Foreign Affairs Manual or Handbooks can be directed to A/GIS/DIR, Office of Directives Management.

Filing Instructions for Paper Copies

1. Remove and discard old subchapter 3 FAH-1 H-3630 (TL:POH-094; 08-20-2003) and insert revised subchapter 3 FAH-1 H-3630 (CT:POH-152; 02-28-2012).
2. After inserting the material in the binder, insert this Change Transmittal immediately following the CT Checklist, then fill in the entry line for CT:POH-152, and initial.

Distribution Notice

1. The Foreign Affairs Manual and Handbooks (unclassified) official version can be found on the State Department's Intranet site.
2. All posts and offices keeping paper versions of the Foreign Affairs Manual are responsible for maintaining the FAM on a current basis (see 2 FAM 1116.5).
3. Use **KFAM** and **AINF** TAGS on **all** communications on FAM/FAH issues.